

2.5 Комплект индивидуальных домашних заданий по дисциплине

В комплект индивидуальных заданий по дисциплине входит:

- (практические занятия 2) подготовка устного выступления и *PowerPoint* слайдов на тему «My professional profile»;
- (практические занятия 3) подготовка устного выступления и *PowerPoint* слайдов на тему «Description of my department: structure, functions, staff»;
- (практические занятия 4, 5) работа с вебсайтом зарубежного университета с целью поиска информации о соответствующем своей профессиональной деятельности подразделении иностранного вуза, представление результатов работы в форме устного выступления и *PowerPoint* слайдов.

Оценка результатов самостоятельной работы организуется следующим образом:

- защита ИДЗ (за выполнение домашнего задания – 10 баллов, максимум 40 баллов);
- выступление с устным сообщением на заявленные темы (My professional profile, Description of my department: structure, functions, staff и т. д.)
- проверочные вопросы, задаваемые при проведении практических занятий (например, Who is an “Emeritus Professor”? Are there Emeritus Professors at your Institute? Are you involved in the outreach activity of the University? Who are university alumni?);
- проведение зачета (ответы на вопросы и презентация проекта, максимальный балл – 40 баллов).

Оценивающие мероприятия и количество баллов

№	Оценивающее мероприятие	Содержание	Кол-во ед-ц	Кол-во балл. за ед-цу*	Общ. миним. кол-во балл.	Общ. макс. кол-во балл.
1.	Защита ИДЗ	Выполнение домашнего задания и его презентация на занятии (ответы на вопросы преподавателя, сообщение о найденной информации пр.)	4	10	25	40
2.	Выступление	Презентация сообщения по заданной теме	4	5	15	20
3.	Зачет	Ответы на вопросы по пройденному материалу и презентация проекта	1	40	22	40
Итого						100

**одна единица соответствует одному выступлению / защите ИДЗ / итоговой аттестации*

КОМПЛЕКТ ИНДИВИДУАЛЬНЫХ ДОМАШНИХ ЗАДАНИЙ

Task1. Make a presentation (1-2 PowerPoint slides) on the topic “My professional profile”.

Your presentation should consist of the following parts:

- introduction (your name)
- place of work and position
- duties and responsibilities
- professional interests and experience.

While preparing your self-presentation, use some suitable phrases given below to express the ideas of every part of your talk:

PARTS OF YOUR PRESENTATION	PHRASES TO BE USED
INTRODUCTION	I would like to say some words about myself ... Let me introduce myself ... My name is/ I am... Let me start my talk with introducing myself...
PLACE OF WORK AND POSITION	To work at ... I am a ... To hold a post ... To be a member of ... To take part in... To attend... To be involved in.... To be engaged in...
DUTIES AND RESPONSIBILITIES	To be responsible for... The areas of ... are among my responsibilities. My duties are... My position involves ... My current activities include... To be closely involved in the development of ... To teach ... courses/workshops/seminars To conduct or manage projects / programmes Currently to be working on ... To run a program/project ...

<p>PROFESSIONAL INTERESTS AND EXPERIENCE</p>	<p>INTERESTS My interests cover a wide range of ... Particularly, I am interested in... To have a keen interest in... The interests are reflected in the recent and ongoing research collaborations/projects/publications</p> <p>EXPERIENCE To join ... (e.g. TPU) To have (some) skills and achievements in ... To have over ... years of experience in ... To be a specialist in ... My experience includes... To be a recipient of awards and grants To serve previously as a ... (Director of) To have significant expertise in the field of ... To be (initially) trained as a ... Prior to the current appointment I was a ... To contribute to ... To have experience of working/supervising/managing... To obtain (PhD) degree/ doctorate To have research activity in ...</p>
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Task 2. Match the phrases (a-x) with their functions given in **1-7**. Sometimes one phrase can have more than one function:

Functions:

- 1. Summarizing a point**
- 2. Referring to other points**
- 3. Saying what is coming**
- 4. Moving to the next point**
- 5. Adding ideas**
- 6. Indicating the end of a section**
- 7. Going back**

Phrases:

- a) Moreover, there are other interesting facts we should take a look at. _____
- b) Apart from being too expensive, this model is too big. _____
- c) This leads directly to my next point. _____
- d) As I've already explained, ... _____
- e) That's all I wanted to say about ... _____
- f) This brings me to the next question. _____
- g) Let me come back to what I said before ... _____

- h) I have a question in connection with / concerning something. _____
- i) As I pointed out in the first section, ... _____
- j) So, let me first give you a brief overview. _____
- k) This brings me to the end of my first point. _____
- l) So, that's the background on ... _____
- m) Before I move on, I'd like to recap the main points. _____
- n) Let me briefly summarize the main issues. _____
- o) I'd like to summarize what I've said so far ... _____
- p) In this part of my presentation, I'd like to talk about ... _____
- q) Let's now move on/turn to ... _____
- r) After examining this point, let's turn to ... _____
- s) Let's go back to what we were discussing earlier. _____
- t) In addition to this, I'd like to say that our IT service is working very well. _____
- u) As I said / mentioned earlier, ... _____
- v) There are a few problems regarding ... _____
- w) According to the survey, our students are satisfied with the studying conditions. _____